

MAPA Spring Board Meeting  
Stoney Creek Hotel and Convention Center  
Independence, MO  
April 18, 2023  
MINUTES

The meeting was called to order at 5:07 p.m. by MAPA President Danielle Boggs. Carol Johnson led the opening prayer, and John Pruett led the Pledge of Allegiance.

Convention Report:

Shannon Morris with Region 2 Planning Committee gave a Convention report. She reported that there were 160 people registered for the Convention with one exception granted. A breakdown of registrants was not available but Shannon agreed to provide the breakdown before the business meeting on Wednesday.

Minutes:

MAPA Secretary Rhonda Noe reported that minutes for the Fall Board meeting were available for review on the website. The minutes were read and a correction was noted in the name of the 2023 Convention location from Stony Ridge to Stony Creek. Tom Gorsline moved to approve the minutes as amended. Steve Farmer seconded the motion, and the motion carried.

Treasurer's Report:

The Treasurer's Report was presented by MAPA Treasurer Lisa Reitzel. Balances: Lobby Fund – 19.38; General Checking Account – 34,566.10; Regions Bank CD - \$37,613.64. Total assets: \$72,199.12.

A motion to approve the Treasurer's Report was made by Sam Madsen and seconded by Tom Gorsline. Motion carried. Danielle reminded Lisa to provide the report to the Audit Committee.

Reports:

1. President's Report—Danielle Boggs (See Attached Report)

2. Vice President's Report—Cher Caudel (See Attached Report)
3. Region Reports—Danielle advised that these reports will be presented at Friday's portion of the business meeting and gave a reminder that Regions 2, 5, 7, and 8 will be electing new Regional VP's this week.
4. Attorney's Report—James Owen spoke about his activities on behalf of MAPA during the past year.

#### Old Business:

1. Lobbyist Contract

The Penman Group has indicated an interest in renewing their contract with an increase of \$2000. The current contract stipulates two payments of \$13,750. Amanda Huffman moved to approve the renewal of their contract with the requested increase. Lisa Reitzel seconded the motion. Carol Johnson asked for discussion and inquired from where the funds to pay the contract would come. Amanda responded that funds raised from convention and silent auction should cover the cost. There was no more discussion and a vote was called. The motion to approve the renewal of the contract with the \$2000 increase was approved.

#### New Business

1. CERF Representative to be voted on Friday (Sandy Jung)
2. Proposed Bylaw Changes—Wendy Metcalf, Bylaws Committee Chair, reviewed proposed changes which will be presented to the association at the Business meeting Wednesday and then voted upon on Friday. Proposed bylaws changes are also on the website.
3. Proposed Resolutions—Tonya Garvin, Resolutions Committee Chair, was not able to be present but Danielle read proposed the proposed resolution prepared by the Resolutions Committee which will be voted upon on Friday. Danielle explained the purpose of the

Resolution was to have a document to present to MAC and be utilized in addressing the issues and needs of public administrators.

4. Grant Writing Services RFP—Danielle Boggs
5. Credentialing—Stacey Langendoerfer, Missouri Credentialing Board, presented on the credentialing program and gave an overview of the agencies they currently work with and the services they offer.

A motion to adjourn was made by Tom Gorsline and seconded by Lisa Reitzel. The meeting was adjourned.

Respectfully submitted,

Rhonda Noe, MAPA Secretary

Receipt / Disbursement Records  
Cape Girardeau County, Missouri

Lisa Reitzel, Treasurer MAPA

03/30/2023 To 04/18/2023

**Account Balances for end of period**

|   |             |
|---|-------------|
| Commerce Bank - CD Account #6220676676      | \$0.00      |
| Commerce Bank - CD Account #6220676677      | \$0.00      |
| Commerce Bank - Checking Account 220 Lobby  | \$19.38     |
| Commerce Bank - Checking Account 221General | \$34,566.10 |
| Regions Bank - CD Account #0288297276       | \$37,613.64 |

**Disbursements**

| Date   | Ck Number | Description                                   | Amount          |
|--|-----------|---|-----------------|
| <b>Commerce Bank - Checking Account 221General</b> |           |   |                 |
| <b>Region Training - MAPA</b>                      |           |   |                 |
| 03/31/2023   | 1026      | Rhonda Noe<br>Region 5 Training reimbursement | \$500.00        |
|  |           |   | \$500.00        |
| <b>Representation - MAPA</b>                       |           |   |                 |
| 04/11/2023   | 1027      | Ms.Susan Wilt<br>name tags-reimbursement      | \$119.80        |
|  |           |   | \$119.80        |
| <b>Commerce Bank - Checking Account 221General</b> |           |   | <b>\$619.80</b> |
| Total For All                                      |           |   | <b>\$619.80</b> |

## MAPA President's Report

4/21/2023

Since being elected last April, I have attended several conferences as a MAPA representative: Real Voices, Real Choices (presented); MACDDS; NGA (Dallas); and MAC (Summer Retreat and Fall Conference).

I joined Regions 1, 3, 4, 5, 8, and 9 for their annual regional trainings. It was very informative and rewarding to meet together in these smaller groups! I also attended MAPA Legislative Day earlier this month and attend the MAPA Legislative Meetings and the meetings of the MAPA DMH Committee throughout the year.

I made four county visits with individual PA's (Lawrence, Christian, Taney, and Barry) and plan to visit the rest of my assigned counties in the coming months. I have helped welcome the four new PA's who have entered our group since last April.

The Executive Board is meeting monthly and the full board is meeting quarterly, which helps with communication and collaboration. We have been focusing on the Strategic Plan, training ideas for new and current PA's, Public Administrator staffing patterns, methods for obtaining grants, bylaw revisions, adopting resolutions for MAPA, and have explored credentialing for public administrators. In addition, we have hired a new attorney for our association and have started First Friday Coffee Chats. We continue to offer monthly educational Lunch and Learns.

I also have been very involved with MAC, serving on their board, the MAC legislative committee, the mental health/justice/policing steering committee, and the salary task force. I am registered to attend the NACo Leadership Academy in late summer.

I have participated in interviews with the U.S. Department of Justice regarding the current investigation in Missouri surrounding appropriate mental health care and guardianship issues for those with serious mental illness. I have also represented MAPA as an NGA state affiliate, participating in networking meetings every other month. I plan to attend the Colloquium on Guardianship in May.

MAPA Vice-President Report  
Spring Business Meeting  
April 19-21, 2023

I have visited twenty Public Administrators in their counties: Mary Jo – Randolph Co, Sandy-Lincoln, Jackie-St Charles, Melissa-Warren, Lisa-Howard, Kaley-Montgomery, Tim-St Louis Co, Sean-St Louis City, Steve-Jefferson, Paul-Cooper, Sonja-Boone, Ralph-Cole, Jessica-Monroe, Connie-Audrain, Lori-Pike, Paula-Ralls, Kelly-Gasconade, Paul-Osage, Carol Jo-Maries, Becky-Oregon. I have two more remaining.

I attended two regional meetings: Region 6 on Feb 7 & Region 7 on March 10

We have four new Public Administrators since our last meeting in April:

Tim Weaks, St Louis County

Teresa Pace, Lawrence County

Melissa Davis, Mississippi County

Lana Kilmer, Linn County

I attended the RVRC & MOADD Conference, MAC Conference, CIT Conference, MAC Legislative Conference, and I joined Theresa Lupardus in running the MAPA booth @ the MACDDS Conference. I also attended a networking luncheon hosted by Centerpointe Hospital in June.

I have attended the monthly Executive Board meetings, monthly First Friday Coffee Chats, monthly Lunch & Learns, the bill signing of our salary bill, various MAPA Committee Meetings (Awards, DMH, Procedures/Resources, Legislative), Policing, Justice, and Mental Health MAC Steering Committee Meetings, MO-WINGS, and the MAPA attorney interviews. Earlier this year I attended a meeting with Rep McGaw and Senator Black with our lobbyist, representatives of Prosecuting Attorneys Association and leadership of DMH to discuss the PITP bill. I also attended MAPA lobby day.

I have also had meetings with MO Behavioral Council CEO, MO Credentialing Board Director, and member of Prosecuting Attorney Association (Victims Advocate) to build networking opportunities.

Respectfully submitted,

Cher Caudel  
MAPA Vice-President

WHERE AS the Office of the Missouri Public Administrator is a state-mandated office and the Officials are duly elected by their constituents at the county level (or appointed, if in a charter county or the City of St. Louis).

WHERE AS when no other party is available or capable, Missouri Public Administrators are court-appointed Guardians of **Citizens** of their county who have been deemed incapacitated.

WHERE AS when no other party is available or capable, Missouri Public Administrators are court-appointed Conservators of **Citizens** of their county who have been deemed disabled.

WHERE AS when no other party is available or capable, Missouri Public Administrators are court-appointed Personal Representatives of Estates of the deceased.

WHERE AS Missouri Public Administrators must find placement for Wards based on said Ward's level of capacity and ability.

WHERE AS the State of Missouri is lacking appropriate placement and treatment facilities for individuals facing mental health and substance abuse disorders, creating a crisis situation.

WHERE AS the State of Missouri is lacking appropriate resources for the mental health and substance abuse crisis.

WHERE AS Missouri Public Administrators have an increased caseload of younger individuals with more severe and complex needs.

THEREFORE let it be known Missouri Public Administrators are on call to their Wards and the Wards' direct caregivers both inside and outside of regular business hours.

THEREFORE let it be known there are varying degrees of Ward capacity and/or ability which require access to a wide variety of living situations.

THEREFORE let it be known safe living arrangements are not always available in the domicile county of the Ward and therefore must be found in another county.

THEREFORE let it be known the staffing pattern in Missouri Public Administrator Offices varies throughout the state and often does not meet the recommended national guardianship staffing guidelines.

BE IT RESOLVED the County Government **must** provide the Missouri Public Administrator with adequate office space to conduct business.

BE IT RESOLVED the County Government **must** provide to the Office of Public Administrator adequate office staff based on the number of court letters of Guardianship, Conservatorship, or Personal Representative as advised in State Statute.

BE IT RESOLVED the County and/or State Government **must** provide the Office of Public Administrator with an adequate yearly budget to complete daily business and attend the Missouri Association of Public Administrators annual conference, regional meetings, and other appropriate continuing education opportunities.

BE IT RESOLVED the County Government must follow State Statute 473.742 concerning compensation to the elected Public Administrator.

BE IT RESOLVED the State of Missouri **must** provide adequate mental health and substance abuse resources for Missouri citizens, including those with a guardian and/or conservator.