

Missouri Association of Public Administrators
Fall Board Meeting
Tuesday, November 21, 2023
10:00 a.m. – 12:00 p.m.
Margaritaville, Osage Beach, Missouri
MINUTES

Call to Order: The meeting was called to order at 10:03 a.m. by Danielle Boggs, President. The Pledge of Allegiance was led by Tonya Garvin, and Sherida Cook gave the opening prayer. A brief recess was taken for a group photo.

Approval of Minutes: The minutes from the Spring Meeting were read by Rhonda Noe, Secretary. Ralph Jobe moved to approve the minutes, and the motion was seconded by Karen Digh-Allen. The motion carried and the minutes were approved as read.

Correspondence: Rhonda Noe, Secretary – No Correspondence

Treasurer's Report: Lisa Reitzel, Treasurer, was not present in person but participated via telephone call and provided a written treasurer's report. (Report attached) The Association assets are as follows:

Checking:

Lobby Fund: \$16,659.88

General Fund: \$67,118.48

CD:

Regions Bank \$38,410.72

Total Assets: \$122,189.08

A motion to approve the Treasurer's Report was made by Jessica Chase and seconded by Brenda Doody. The Treasurer's Report was approved.

President's Report: Danielle Boggs, President -- See attached report

Vice-President's Report: Cher Caudel, Vice-President – See attached report

Regional Vice-President Reports:

Region 1: Annette Bertelsen – Presented by Velvet Sommers – See attached report

Region 2: Shanna Burns and Alexa Summit - Charli presented - No Report

Region 3: Kelsey Westerhold

Region 4: Sam Madsen

Region 5: Mary Jo Colley

Region 6: Paula Sims – Loretta Rouse retiring Jan 4th

Region 7: Sherida Cook
Region 8: Mary Jo Straatmann
Region 9: Paula Scobey

Danielle thanked Regions for their work - Danielle mentioned 2024 elections and encouraged members to offer assistance to newly elected PAs.

Committee Reports:

Convention: Annette Bertelsen and Amanda Huffman
Archive: Theresa Lupardus – No report
Audit: Lori Dunkin – No Report
Awards: Angie Casavecchia – Cher reported for her. PA of the year has been chosen.
First scholarship for CGC chosen – Tim Weeks, Region 8
By-Laws: Wendy Metcalf – No Report
DMH Liaison: Cher Caudel and John Killian – Cher reported – See attached report
Ethics: Angie Casavecchia - No Report
Legislative: Karen Digh-Allen – Discussed terminating guardianships when we have no resources to be effective. Group discussion on cases involving SUD and effectiveness of guardianships and lack of resources.
Nominating: Carol Johnson - No Report
Procedure/Resource: Cher Caudel – See attached report
Resolutions: Tonya Garvin – No Report
State Ombudsman: Lisa Reitzel – No Report
Training: Connie Hagan – No Report
Public Relations/Website: Danielle Boggs – Reported. Will be working on Website after she completes term as president. Reminded that posts on FB should be solution-focused and for the need for grace in posts.

Appointment Reports:

Alzheimer's Association: Mary Jo Colley – No Report
CERF: Sandy Jung - No Report
Chaplain: Kimberly King - No Report
MAC: Carol Johnson – thanked everyone for attending.
MO Wings: Karen Digh-Allen – SDM will be having a meeting. MO WINGS has not been active.
NAMI: Carol Johnson – Carol encouraged PAs to sign up for NAMI.
NGA: Karen Digh-Allen – Karen reported. 10 attending NGA conference.
Parliamentarian: Linda Niendick – No report
Probate Judge Association: Paula Scobey – No report
Traumatic Brain Injury: Regina Emmerich – Met 1 time last year.

Old Business: - Cher Caudel reminded of 1st Friday Coffee Chats. Link will be changing in January to WebEx

New Business: Karen Digh-Allen – Suggested updates to bylaws regarding past president and board membership and for calling for nominations for people wanting to serve on board – She will work on suggestions to mirror MAC.

Announcements:

Amanda sent out link to order shirts

New Public Administrators – Stoddard County – Cindy Duckworth resigned – Lori Duckworth appointed.

Missy Smith

Loretta Rouse – retiring January 2024

Document prepared by attorney to assist PA's working with Commissioners on what statute requires for our offices.

MaryJo Straatman – Commented on contracting several years at a time for venue

Adjourn:

Motion to adjourn Karen Digh-Allen; Second by Geri Curtis.

Respectfully submitted,

Rhonda Noe, MAPA Secretary

Lisa Reitzel
Cape Girardeau County Public Administrator

120 E. Washington
Jackson MO 63755

Office: 573-204-2340 Fax: 573-204-2424 Email: ljreitzel@capecounty.us

MAPA Treasurer's Report
November 16, 2023

Checking:

Commerce Bank	
Lobby Fund #1220	\$16,659.88
General Fund #1221	\$67,118.48

CD's:

Regions Bank #0288297276	\$38,410.72 (matures 4/3/24, 4.16%)
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Total Assets: **\$122,189.08**

Respectfully submitted at MAPA Fall Board Meeting

PROCEDURE/RESOURCE MANUAL REPORT
Fall Business Meeting
November 21, 2023

The Procedure/Resource Manual Committee meets most months on the fourth Thursday after our Lunch & Learn training. The group set up the following Lunch & Learn trainings for 2023:

April	Health Based Homes Leslie Bradly, DD Federal Programs Unit Cory McMahon, DD Constituent Specialist Jessica Bunds & Karen Will, DBH CMHC Healthcare Home
May	Center for Human Services (CHS) Presentation David Kramer, CEO
June	Veterans Benefits Eugene O O'Loughlin (Veterans Benefit Specialist)
July	MO Behavioral Health Council Brent McGinty, CEO
Aug	QPR Training (Question, Persuade, Refer, Suicide Prevention Technique) Ann Chambers, LCSW, Missouri Bar
September	NO Lunch & Learn
October	Sequential Intercept Model (SIM) Workshops KC Rafferty, Assistant Director of Community Engagement MO Behavioral Health Council
November-December	NO Lunch & Learn
January	Medicaid Estate Recovery Kenneth Edwards MO HealthNet Division Estates Recovery Supervisor

An email will be sent out soon to ask for suggestions for Lunch & Learns for 2024.

We are now working on a fun interactive training for our annual Conference.

Respectfully submitted,



Cher Caudel, Procedures/Resource Manual Chair

Report from Region 1

MAPA 2024 Annual Conference
Patchwork: Piecing it Together
Hilton, KCI. 8801 NW 112 th Street, KC, MO
April 23—26, 2024

New event planners this year – Meredith Melahn and Carah Bright – MAC meeting and event coordinators.

We took the opportunity this year to look closely at the rising costs of meals, electricity, and event space and evaluated what adjusted need to be made to not just cover the expense of Conference but also to add to our MAPA funds.

Registration for Public Administrators and Deputies.- it is up and registrations are coming in. We are asking for meal preference/needs – to help the meal committee make menu selections. We are also asking who may be retiring or choosing not to run for reelection.

Registration for Vendors/Sponsors. – it is up and registrations are coming in. **New opportunities for vendors this year** – More time and more productive interaction were suggestions received from vendor feedback. We have attempted to streamline and clearly define what vendors receive with the different levels of sponsorship, as well as offering a few new opportunities. Similar to what MAC does for their vendors. We are also offering the opportunity for vendors to purchase a meal pass that includes 3 designated meals – cost is \$150 per pass – one pass per person. We hope this enhances the vendor experience for our sponsors.

Key note speaker – Dr. Tim Crowley – see notes. We also listened to feedback from attendees and have implemented some of the suggestions as to sessions topics of interest. ie: Special Olympics athletes, individuals who have been restored.

We are moving the 2025 Region hosting announcement to Thursday afternoon, so the next hosting region will have a designated time to share details and announce the theme for 2025 with the majority of attendees.

Questions ??? – please reach out to Annette, Amanda, or myself, and we will do our best to obtain the information you request.

NEW Business: Annette would like to suggest as a recommendation to the MAPA Board that newly elected administrators not be asked/voted in to serve as Regional VP during their first term of office, unless they have previously served as a Public Administrator.

Respectfully submitted,
Velvet Sommer, Holt Co PAdmin – 2024 Vendor Committee Chairperson
on behalf of Annette Bertleson.

MAPA Vice-President Report
Fall Board Meeting
November 21, 2023

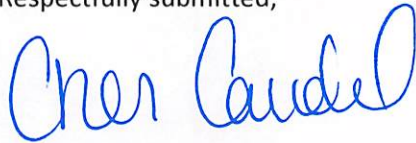
I have attended the following monthly: Executive Board meetings, First Friday Coffee Chats, and MAPA Lunch & Learns. I have attended various MAPA Committee Meetings (DMH, Procedures/Resources, Legislative), Policing, Justice, and Mental Health MAC Steering Committee Meetings, MO-WINGS, as well as the MAC Missouri Leadership meetings. I serve on the DD Quality Advisory Council and attend the quarterly meetings as well as the State Advisory Council @ DMH and was elected the co-vice chair of the council in May.

I worked with other members of MAPA Executive Board in our MAPA booth @ the RVRC Conference and MACDDS Conference. I also attended the MOADD Conference.

I presented with Danielle, Rhonda, and Lisa on guardianship @ the RVRC Conference and was on a panel with John Killian, Emily Hartly (MO DD Council), and Harvey Tettlebaum (Attorney) for a Webinar to the Missouri Office of Prosecution Services (MOPS).

Currently I am enrolled in the NACo Professional Development Academy "Leading On Purpose" 8 week course.

Respectfully submitted,



Cher Caudel
MAPA Vice-President

DMH Liaison Committee Report 11/20/2023

- **Meetings:**
 - Co-chairs met with our DMH Counterparts on 12/12/2022 and 6/15/2023
 - Co-chairs attended all State Advisory Council and Quality Advisory Council 2023 Meetings
 - Co-Chairs attended first Mental Health Government Organizations Quarterly Meeting on 11/6/2023
 - Committee as a whole met on 10/23/2023 which featured a presentation from DBH Director Nora Boch and a brainstorming session of the committee as a whole
- **DMH updates**
 - **FY 2024 concerns**
 - Renew provider tax (fee paid by providers to participate in Medicaid program)
 - Opioid Settlement Fund – projecting \$23 million in annual revenue with no spending time limitations
 - Develop waiver for children’s services
 - No DMH Legislative proposals this year, will consider PITP/552 revisions in the future
 - **New Hospital – in Kansas City with 4-5 year build time**
 - 100 private acute psychiatric beds operated by UH
 - 100 DMH beds for competency restoration
 - 65 DMH beds for overflow from state hospitals
 - Still planning on moving SORTS program from FSH, but have not identified a new location yet (Possibly combine it with the SORTS program in Farmington)
 - **Outpatient and Jail Based competency restoration**
 - Currently 297 orders for pre-trial evaluations pending
 - 267 of those are people in jail
 - 40 new orders expected
 - Added two evaluators to bring total to 16 statewide

- Detention based program to start in 2024 in 5 locations with Kansas City and St. Louis to be first. Partner providers are reDiscover and BJC. Plan is to include 10 clients in each location.
 - Success rate on restorations – 85% of forensic clients are restored to competency
- Committee met with specific tasks to identify projects for committee to work on the coming year.
 - Tim Weeks agreed to draft 1 page information brochure summarizing MAPA's concerns regarding mental health services
 - No other tasks identified.

- Barry, Lawrence, SIM Mapping
- Discussing having training for deputies/assistants
- Round table training for Region similar to SIM/Case Studies
- NGA
- Christmas Dinner Dec. 15, 2023

Region 4 VP Report

Sam Madsen

Barry Co

MAPA FALL 2023 BOARD MEETING
SIGN IN

NAME	COUNTY
Shenda Cook	Dent
Liz D. Bailey	Kearney
Maury Colby	Randolph
Rama Sims	Woods
Kaley Reagan	Montgomery
Allyce Chase	Monroe
Cher Augie	Monteau
Ralph Jere	Cole
Mike Semmer	Holt
Meri Curtis	Livingston
Regina Emmeich	Chariton
Cagol Johnson	Dallas
Kora Digh Allen	Callaway
Mary Jo Shaw	Franklin
Jim Barrett	Texas
Brandon Dool	Bates
William Alpinio	Miller
Charli Ackerman	Pettis
Paula Sobay	New Madrid
Tonya Garvin	McDonald
Sam Madsen	Barry
Kelsey Westerhold	Vernon
Shonda Nee	Adair
Danueli Boggs	Webster