

**MISSOURI ASSOCIATION OF COUNTIES
FALL BOARD MEETING
NOVEMBER 15, 2020
CAMDEN ON THE LAKE**

The annual MAPA fall board meeting was called to order at 4:12 pm by President, Amanda Huffman. Lisa Reitzel led the pledge of allegiance and then followed with prayer. A quorum was established as all five executive board members were present as well as all but two region vice presidents. See attached sign in sheet. Since no parliamentarian has been appointed, MAPA attorney, Luke Boyer agreed to act in that capacity.

The minutes for the June annual meeting are available on the website for review. A motion was made by Jacqueline Miller to approve the June annual meeting minutes with a second from Karen Digh-Allen. Motion carried.

The Executive Board minutes were recited by Cher Caudel, secretary. Danielle Boggs made a motion to approval the executive board minutes with a second by Rhonda Noe. There was discussion about what additional duties committee chairs would have and if a bylaws change would be necessary to add those duties. It was determined that no bylaw change would be necessary and motion to approve executive board minutes carried.

Rhonda Noe reported that there is \$22,316.72 in the Lobby fund, \$8,024.03 in the general fund, \$11,740.40 Commerce Bank CD, \$36,555.10 Commerce Bank CD, and \$26,962.15 Commerce Bank CD for a grand total of \$105,598.40. Rhonda also noted that there were new deposits for 2020 Convention of \$11,100 to the lobby fund and \$14,773.65 to the general fund and there are no outstanding bills to be paid except what will be incurred with this meeting and the new PA training. Carol Johnson made a motion to approve the treasurer's report and Theresa Lupardus seconded, motion carried.

Officer's Reports:

President

Request patience of the membership as she continues to work through making committee assignments. Currently there are three committees without a Public Administrator assigned.

Has been working with SOP to plan and prepare new PA training to be held tomorrow. There are 29 new public administrators.

This year we are trying out a mentorship program for the new PAs. Each new public administrator will have a seasoned PA from their region assigned as their mentor for the first year. The mentor is to make regular contact with the new PA and help answer questions that may arise.

There was no in person NGA conference this year but did attend the NGA affiliate brunch meeting on Nov 4. Was not able to attend the NGA virtual conference.

The Missouri Association of Counties (MAC) annual conference will also be held virtually this month.

All region VPs please notify of your regional training dates

Vice President

Contacted all new Public Administrators to get their information and notify them of the new public administrator training and mentorship program.

Continued working with the SOP

Secretary

No report

Treasurer

No report

Past President

No report

VP Reports

Reg 1 Richard Lee reported for Nancy Wingate.
Regional training scheduled for February.
There are 5 new public administrators with 2 defeating incumbent PAs.

Reg 2 Paula Barr
No date set for regional training but planning for some time in March.
Three new PAs

Reg 3 Chrissy Welch
No report as was sick and not able to attend.

Reg 4 Danielle Reported for Tonya Gavin
Planning 2021 Annual Conference
Hired C2C to plan conference.
Will be working on annual conference at regional training.
Having a Christmas luncheon to honor the outgoing PAs.
Four new PAs with 1 defeating an incumbent

Reg 5 Rhonda Noe

Had a farewell event for retiring PAs this month.

Regional training set for March.
Two new PAs

Reg 6 Karen Digh Allen
No region meeting set.
Four new PAs
The PAs in region 4 stay terribly busy on MAPA committees.

Reg 7 John Pruet
Had fall gathering in October to honor retiring PAs.
5 new PAs as one PA removed her name from the ballot.

Reg 8 Jacqueline Miller
Region meeting will be February or March.
Three new PAs

Reg 9 Lisa Reitzel
No new PAs for their region
Regional training to be held in March.
In favor of the mentorship program

President Amanda Huffman reminded region VPs to send their regional training program to Connie Hagan, training committee chair, for approval.

Attorney

The MAPA bylaws do not address whether the 20 hours of training provided are to be the calendar year. The statute however states that the required training must be contained in the calendar year. The regional hours can be before or after the annual convention but if they are after those hours must be counted toward the training hours of the current year.

The statute does require the 20 hours of training unless you are exempted from the training by the organization. It was noted that MAPA could have offered exemptions this year due to covid.

Committee Reports

Audit Ann Scarlet sent report to President Amanda Huffman
The books were audited at Convention and all was good so at this time nothing else to report.

Advocate

No Report

Alzheimer's Lisa Reitzel

Alzheimer's walk in was held in her county in September although it was a little different due to covid.

Would like Public Administrator's to let her know if they participate in walks in their counties.

Is also participating in meetings at her local hospital as well.

Ombudsman Lisa Reitzel

New Memorandum of Understanding has been signed.

Local Ombudsman presented at region 9 training.

Discussion on form letter developed by Ombudsman office of guardian removal.

Chaplain Lisa Reitzel

Volunteered to send sympathy cards to PAs who have a death of close family member as well as to PAs when dealing with significant health issues.

MAC Karen Digh Allen

Won seat as the District 12 director on MAC board.

Carol encouraged Barbara Davolt to run for her district director position.

MAC conference will be held virtually Nov 23-24, 2020.

Encouraged all Public Administrators to attend the virtual conference.

MO-WINGS Karen Digh-Allen

Encouraged participation by Public Administrators.

Discussed the form letter proposed by Ombudsman for guardian removal.

Working on bench cards for Judges with new changes from SB806

Videos to educate about guardianship.

Guardianship Report discussion with further discussion at next meeting

NAMI Carol Johnson

Attending the virtual conference

Nominating Carol Johnson

No report

NGA Angie Casavacchia

No report

Probate Judges Paula Scobey

See attached report.

TBI No appointment currently

No report

Archive Angie Casavecchia

No report but Carol Johnson says Angie has the scrapbooks.

Awards Charli Ackerman

See attached report.

Bylaws Wendy Metcalf

Change in standing rule from \$1,000 to \$10,000 that is given to Convention committee as start up.

Due to the covid crisis proposed that SOP put together WebEx or zoom trainings that could be used in leu of regional in person trainings.

Possibility to add that SOP would be responsible for 6 hours of the annual training.

DMH Cher Caudel and John Killian

See attached report.

Ethics Angie Casavecchia

No report but Danielle did note that Angie was supposed to provide the ethics portion of the PA training but since she is sick Karen Digh Allen and Danielle have agreed to make the ethics presentation.

Legislative Karen Digh Allen and John Killian

See attached report.

Procedures and Resource Manual Cher Caudel

See attached report.

Retention Manual Theresa Lupardus

Working with SOP

Training Connie Hagan

No report

Public Relations Charli Ackerman

See attached report.

Old Business

None

New Busines

2021 Convention Danielle Boggs

Have contracted C2C to contacting speakers, bios, stuffing binders, registration, vendors, only thing Pas doing decorating, invites to past president's luncheon, announcing speakers, etc. Carol noted that in the past the president sent out invites to Past President luncheon. April 20, 2021 @ Springfield Oasis in the Ozarks

Regional Training Ideas due to Covid

Ask regions whether in person or virtual or recorded; possibly partner with DMH to produce webinars; possibly use NGA training webinars.

Would Board consider alternatives due to the pandemic, it would give regions an option. If SOP put together 2 hours zoom trainings, we could record them and use codes like NGA does - one code at the beginning and one code at the end of each section - for people to show some proof that they attended the zoom training or at least watched it. We could release a 2-hour training for the months of Jan., Feb., and March and that would equal the 6 hours. Just some ideas for discussion. SOP plan to do interactive trainings for new Pas throughout the year 2021.

Guardianship Report

Karen asked whether MAPA should appoint a Guardianship Study Czar to coordinate use of report.

Kaycee is re-recording her presentation of Study.

President to appoint Task Force to recommend application, coordinate use and assign portions to committees and follow up with efforts with recommendations to Executive Committee to approve or not.

Clay Co charter change and group discussion

Clay County will now be an appointed position.

Only counties with Charter form of government can decide to make the office an appointed office.

Past President Records

Carol brought up that there are president totes of information.

Carol would like to be charged with the task of reviewing the records over the next two years, read them, scan them, and create a virtual document.

Cher Caudel motions to allow Carol to review past presidents records and create a digital document. Lisa Reitzel seconds, motion carries.

Level of Care Assessment

Carol notes that changes to level of care assessment goes into effect July 2021

Motion was made by Carol Johnson to adjourn the meeting, Lisa Reitzel seconded, motion carried.

Meeting adjourned at 6:13 pm.

Respectfully submitted,



Cher Caudel,

MAPA Secretary