

**MISSOURI ASSOCIATION OF PUBLIC ADMINISTRATORS (MAPA)**

**Spring Business Meeting Minutes**

**June 10, 2020**

**Holiday Inn Executive Center, Columbia, MO**

The business meeting of the 2020 annual MAPA convention was called to order at 9:00 a.m. by MAPA President, Carol Johnson. She welcomed everyone to the convention and thanked Region 5 for hosting.

Carol introduced the **MAPA officers**: Carol Johnson, President; Amanda Huffman, Vice-President; Danielle Boggs, Secretary; and Cher Caudel, Treasurer.

Cher Caudel provided a **credentials report**, noting that there are 90 registered Public Administrators. There is a quorum.

Rhonda Noe of Region 6 presented the **convention program** for review and made a motion to adopt the agenda; Steve Farmer seconded the motion. The agenda was adopted as presented.

MAPA Secretary Danielle Boggs appointed an ad hoc committee to assist in taking **minutes**. Appointees included Cher Caudel, Angie Casavecchia, and Wendy Metcalf. The minutes from last year's convention have been approved by the Executive Board and are on the MAPA website for review. They are also available from Danielle Boggs.

The **audit committee** will meet and report findings to the membership on Friday. They are also auditing the financials from the 2019 convention.

**MAPA attorney** Luke Boyer reported that his first year partnering with MAPA was successful. He reminded the membership that all attorney questions must first be funneled through the President to ensure that the issue pertains to MAPA members in general instead of issues specific to any one public administrator. He noted that he provides written responses to all questions so that his legal opinion can be available to all public administrators who may face the same or similar issues. He discussed status report changes as well as potential venue hierarchy issues that arose from recent statutory changes, which elicited comments from several public administrators. As a result, Mr. Boyer agreed to write out the definition of domicile for use by MAPA members. The attorney also discussed how the COVID-19 pandemic has affected our clients and our contact with them.

Wendy Metcalf presented a proposed **by-law** amendment to the membership (see attached). This proposed amendment will be voted upon on Friday. The amendment seeks to add the position of Immediate Past President to the MAPA executive board.

Amanda Huffman of the **Standards of Practice Task Force** presented a training/resource manual for use by MAPA members. The adoption of this manual will be voted upon on Friday.

CERF representative Sherry Shamel was unable to attend secondary to the COVID-19 pandemic, so the **CERF report** was provided in the form of a hand out (see attached).

On behalf of the **legislative committee**, Carol Johnson reported that the Simply Strategy guardianship study has been completed and is very thorough. The study will be reviewed by the legislative committee to decide how to best use the data and assess implementation of the recommendations. It is not for public use at this time and the results are not yet finalized. Because it is MAPA's property, we want to be very careful that the data is not misconstrued/misused by others.

Teresa Moore presented the **nominating committee's** proposed slate of officers: Amanda Huffman, President; Danielle Boggs, Vice President; Cher Caudel, Secretary; and Rhonda Noe, Treasurer. Carol Johnson called for nominations from the floor and none were received. The proposed officers were elected by acclamation.

Carol Johnson announced that Regions 1, 2, 3, 4, 6, 7, and 9 will need to elect and report **regional vice-presidents** on Friday. Regions 2 and 7 are included because their current regional vice-presidents are retiring; these terms will be one year.

Carol Johnson provided more details on the Simply Strategy guardianship report. It is 29 pages and seems easy to read and interpret. It includes common-sense recommendations.

Amanda Huffman announced that she will distribute committee appointment forms.

Having no further business at this time, the training program continued at 9:40 a.m.

Respectfully submitted,

Danielle Boggs, MAPA Secretary

Webster County Public Administrator

**PROPOSED AMENDMENTS  
TO THE MAPA BYLAWS  
MAPA CONVENTION 2020 – COLUMBIA, MO**

The By-Laws Committee proposes the following amendments to the MAPA By-Laws. If approved by the Association the language in “**Bold Letters**” will be added to Article IV, Sections 1 and 6, with Section 6 being a new Section.

**Proposed By-Law Amendment**

**Article IV Section 1. – The officers of this Association**

- A. Shall be a President, a Vice-President, a Secretary, and a Treasurer and **Immediate Past President.**
- B. The officers must be a current elected or appointed Public Administrator, with the exception of the **Immediate Past President.**

**Article IV Section 6. – The Immediate Past President shall**

- A. **Hold office for a term of two years, beginning on the last day of the annual convention immediately following his/her term as President of MAPA. In the event that the Immediate Past President is no longer a Public Administrator from means other than retirement or the loss of an election, the Immediate Past President shall not be allowed to serve on the Board and the position of Immediate Past President will remain open until the next election of a new Associational President.**
- B. **Attend and participate in all meetings of the Board of Directors.**
- C. **Provide advice and leadership to the Board of Directors regarding past practices and other matters in order to ensure continuity during governance transitions and organizational changes and to assist the Board in governing the Association by providing historical context concerning issues of the Association.**
- D. **Attend the annual MAPA Convention. If the Immediate Past President is no longer in office or a member of the Association, MAPA shall pay for registration to attend the annual convention and reimburse all out-of-pocket expenses incurred in order for the Immediate Past President to fulfill all their duties as set forth in this Section.**

# **CERF Report**

## **Public Administrators' Conference**

### **June 2020**

In light of the COVID-19 Coronavirus situation, the County Employees' Retirement Fund (CERF) is proactively taking action to ensure the continuation of vital benefit services to our members while also protecting the health of members, staff, and other stakeholders.

Pension payments and refunds continue as usual.

CERF's pension plan has a long-term investment time horizon as it is structured to support our plan participants for years to come. Our investment portfolio is well-diversified and comprised of quality, institutional investment strategies. The CERF board and staff, with the assistance of our investment consultant, monitor our investments on a regular basis. While there will be some short-term impact to the portfolio due to these markets (as has been the case with other challenging times we've experienced in the investment markets over the past 25 years), we maintain our confidence and conviction that we are well postured for continued growth into the future.

As of April 30, 2020, CERF's investment balance was \$537,862,000. Since inception, the rate of return on investments is 8.14%.

CERF currently has almost 12,000 active participants and pays pension payments to approximately 5,014 retirees and beneficiaries monthly. The average monthly pension payment is \$552.93.

Employees in the CERF Pension Plan are vested after eight continuous years of service. Full benefits are paid at age 62. Employees can begin receiving their pension as early as age 55, at a reduced amount.

Benefit projections are included in the annual Member Statement, which was mailed in April. Employees can run a projection for themselves on the Member Portal at [mocerf.org](http://mocerf.org), or can speak to a Benefit Specialist at 877-632-2373 to request a projection.

CERF will once again pay a match to participants in the voluntary CERF Savings Plan. The match will be 50 cents on the dollar, up to the first 6% of annual gross income.